



COURSE OF STUDY HISTORY OF ART, LM-89

ACADEMIC YEAR 2023-24

**ACADEMIC SUBJECT COMPUTERIZED CATALOGING LABORATORY OF THE
HISTORICAL-ARTISTIC HERITAGE**

General information	
Year of the course	I
Academic calendar (starting and ending date)	First semester (25-09-2023/13-12-2023)
Credits (CFU/ETCS):	3
SSD	
Language	Italian
Mode of attendance	Attendance is governed by the Academic Regulations of the Degree Course (art. 4.2).

Professor/ Lecturer	
Name and Surname	Rosanna Bianco
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Department and address	Bari, Palazzo Ateneo, second floor, Department of Ricerca e Innovazione Umanistica
Virtual room	Platform Teams, code p7zaed3
Office Hours (and modalities: e.g., by appointment, on line, etc.)	Tuesday afternoon, from 15.00 to 17.00, or on other days and times by agreeing an appointment.

Work schedule			
Hours			
Total	Lectures	Hands-on (laboratory, workshops, working groups, seminars, field trips)	Out-of-class study hours/ Self-study hours
75		21	54
CFU/ETCS			
3		3	

Learning Objectives	Knowledge of the legislation drawn up by the Central Institute for Cataloging and Documentation (ICCD) and acquisition of communication, linguistic and analysis skills of the historical-artistic cultural heritage, functional to the activity of scientific cataloguing.
Course prerequisites	The student must have basic computer skills; must know the history of medieval art, the history of modern art and the history of contemporary art.

Teaching strategie	The laboratory is divided into lectures on the history of cataloging and data structuring and exercises. In the final phase,
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	the elaboration and discussion by the students of files of mobile works of art (OA) is foreseen in the classroom.
Expected learning outcomes in terms of	
Knowledge and understanding on:	The student must: - acquire the tools for reading and cataloging mobile works of art, in line with ministerial regulations and procedures; - be able to properly set up a card and search databases.
Applying knowledge and understanding on:	The student must be able to apply the knowledge and skills acquired also to other contexts and case studies, ranging in different themes and contexts, grasping their complexity and articulation.
Soft skills	<p>Through exercises on case studies or on particularly complex works, presentation of topics and contexts in the classroom, students must have the ability to collect and interpret historical-artistic, historical, technical data, etc., useful for determining autonomous judgments and to mature reflections on the consistency of the artifacts.</p> <p>Judgment autonomy At the end of the course the student should be able to: - use the teaching tools critically and correctly; - must be able to autonomously set up computerized cataloging activities.</p> <p>Ability to communicate what has been learned in short classroom presentations on specific topics (works, iconographic models, iconographic comparisons), paying attention to the diversification of languages and contents for different users, specialists and non-specialists (students, tourists, scholars, etc.).</p> <p>Communication skills At the end of the course the student should be able to: - illustrate - in written and spoken form - a complex theme or a single work, in a clear, exhaustive and correct way, focusing in particular on the iconographic aspects and relationships with similar works.</p> <p>Ability to continue studying autonomously throughout life. Through the study of texts and applications in computerized cataloging, through the proposal of specific questions and case studies, the consultation of databases and online photographic archives, students will be able to develop the learning skills to undertake subsequent studies with a high degree of autonomy.</p> <p>Ability to learn independently At the end of the course the student should be able to:</p>

	<ul style="list-style-type: none"> - continue to learn and independently use the methodologies acquired also in other contexts; - be able to consult and use suitable research tools (libraries, archives, specialized websites).
Syllabus	
Content knowledge	<p>The computerized cataloging of cultural heritage; The Central Institute for Cataloging and Documentation (ICCD); The legislation and the OA form model; Processing of cards according to the ICCD model.</p>
Texts and readings	<p>NORMATIVA OA – OPERE E OGGETTI D'ARTE VERSIONE 3.00 NORME DI COMPILAZIONE, ICCD, 2018 OA REGULATION – WORKS AND WORKS OF ART VERSION 3.00 COMPILATION RULES, ICCD, 2018 Data Structure Schema Standard: OA Version: 3.00, ICCD, 2018.</p>
Notes, additional materials	<p>Among the websites to consult, we highlight in particular: www.iccd.beniculturali.it www.catalogo.beniculturali.it</p> <p>Non-attending students are required to contact the professor directly for indication of the additional bibliography to integrate the institutional program.</p>
Repository	<p>The teacher prepares and makes available to the students the dossier with the ICCD regulations for the production of OA catalog cards, the catalog layout and a useful website.</p>

Assessment	
Assessment methods	<p>The verification of learning is carried out through the production of OA catalog cards according to the ICCD model.</p> <p>Are subject to evaluation:</p> <ul style="list-style-type: none"> - Knowledge and correct application of cataloging regulations; - The mastery of the specialist vocabulary; - The ability to correctly structure the card data; - The ability to detect vertical and horizontal relationships between cards; - Clarity of presentation.
Assessment criteria	<p>Through the presentation of the elaborated OA catalog cards, it is intended to verify the achievement of the following learning outcomes:</p> <p>Knowledge and understanding The student must have acquired the ability to set up and correctly fill in an OA form; must know the aspects related to data normalization and structuring; must be able to use</p>

	<p>dictionaries; must be able to fill out a form correctly.</p> <p>Applied knowledge and understanding The student must demonstrate the ability to apply the knowledge and skills acquired in the classroom to other contexts and case studies.</p> <ul style="list-style-type: none"> • Making judgments The student must demonstrate that they have used the teaching tools critically and correctly and that they have autonomously formulated comparisons, sequences, research on complex cases of identification and cataloging of the asset. • Communication skills The student must have been able to illustrate - in written and spoken form - a topic in a clear, exhaustive and correct way, in particular by grasping the peculiar aspects of the cataloged objects and the potential for the protection and enhancement of the cultural heritage. • Ability to learn The student must demonstrate that he/she is able to continue learning and to use the methodologies acquired independently also in other contexts.
Final exam and grading criteria	The outcome of the laboratory is the judgment of suitability.
Further information	Office hours and notices for students are published on the teacher's personal page: http://www.uniba.it/docenti/bianco-rosanna
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